

**1st YEAR SURVEILLANCE
AUDIT REPORT
ENVIRONMENT MANAGEMENT SYSTEM
ISO 14001:2015
FROM
KVQA CERTIFICATION SERVICES
PRIVATE LIMITED**



KVQA

TO



**VIGNAN'S INSTITUTE OF MANAEMENT
AND TECHNOLOGY FOR WOMEN**

(An Autonomous Institution)

**KONADPUR (V), GHATKESAR (M), HYDERABAD,
MEDCHAL (DIST), PIN - 501 301, TELANGANA, INDIA.**

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DOCUMENT NAME:	EMS/02/2024-25/VMTW
DOCUMENT REFERENCE:	With reference to Assessment conducted for VIGNAN'S INSTITUTE OF MANAEMENT AND TECHNOLOGY FOR WOMEN, KONADPUR (V), GHATKESAR (M), HYDERABAD, MEDCHAL (DIST), PIN - 501 301, TELANGANA, INDIA

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Stage 2 Audit Report		

Name of the Inst	VIGNAN'S INSTITUTE OF MANAEMENT AND TECHNOLOGY FOR WOMEN (An Autonomous Institution)	
Address	KONADPUR (V), GHATKESAR (M), HYDERABAD, MEDCHAL (DIST), PIN – 501 301, TELANGANA, INDIA..	
Site Address (If any)	www.vmtw.in	
No. of Employees	100	
No. of Shift	One	
E mail id	rapolu31@vmtw.in	
Contact Person	CH. BHAVANA RUSHI	
Telephone/Fax	9701074722	
Scope	IMPLMENETATION OF GREENERY AND ENVIRONMENTAL PROMOTION ACTIVITIES	
Technical Area	PROVIDING VARIOUS EDUCATIONAL SERVICES	
Exclusion	YES	
Audit Team	Lead Auditor: K.V. H. ROPAE Auditor: Technical Expert:	No of Mandays : ONE.
Starting Date of Audit	04.03.2024	
End Date of Audit		
Brief about the organization	Vignan's Institute of Management & Technology for Women (VMTW) is a prestigious educational institution located in Kondapur (V), Ghatkesar (M), Medhcal (D), Telangana, India. VMTW is the brainchild of Dr. L Rathiah, Chairman, Vignan Group Institutions, was established during, August, in 2008, with four branches of Engineering with the aim of empowering rural women through quality education, VMTW provides a nurturing and inclusive learning environment that fosters academic excellence, personal growth, and professional development. VMTW is affiliated with the Jawaharlal Nehru Technological University Hyderabad (JNTUH), Hyderabad, approved by the AllIndia Council for Technical Education (AICTE), accredited by NBA (CSE & ECE courses) till June-2025 and is certified by ISO 14001:2015 & 50001-2018. The institute offers undergraduate and postgraduate programs in engineering..	
Purpose of Audit	To verify the implementation of the Environmental Management System as per the ISO 14001:2015 Standards Requirement, verification of records for the conformity of the implementation.	

CHANGE DETAILS:

Audit Duration for Stage 2	
Are quoted man-days adequate?	ADEQUATE
Any change in employee detail?	- NO -
Any Change in Scope?	- NO -
Any additional Information:	- NO -

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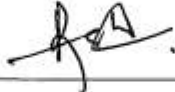
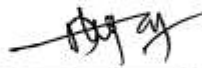
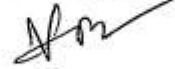
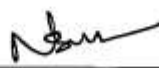
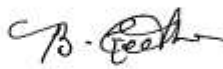
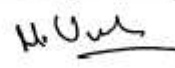
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OPENING MEETING

Sl	Attendees	Designation	Sign
1	Mr. Ch. Bhavana Rushi	Asst. Prof	
2	Mr. T. Dileep	Asst. Prof	
3	Mr. V. Ramakrishna	Asst. Prof	
4	Dr. R. Sridhar	Professor	
5	Dr. N. Sambasimdy	Assoc. Prof	
6	Mr. P. Ramesh	Asst. Prof	P. Ramesh
7	Mr. M. Bhoja Raju	Asst. Prof	
8	Mr. R. Krishna Naik	Asst. Prof	
9	Mr. J. Sunil Kumar	Asst. Prof	
10	Dr. P. Rajendra Prasad	Assoc. Prof	
11	Mr. J. Jayanna	Asst. Prof	Jays
12	Mrs. B. Geetha	Asst. Prof	
13	Mr. G. Ganesh Reddy	Asst. Prof	
14	Mr. Ganesh Reddy	Admin	

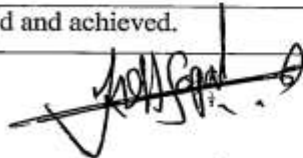
KVQA CERTIFICATION SERVICES PVT LTD**ISO 14001:2015****Stage 2 Audit Report****F16 Issue 01
Rev 05****SUMMARY OF AUDIT****AREA OF IMPROVEMENTS**

Non Conformities Raised :

Minor/Major Non-conformance identified in the Stage 2 audit, details of Non Conformance in F50
Please respond by using your own corrective action form and include the root cause analysis with systemic corrective action. Failure to include root cause analysis with systemic corrective action will result in your responses being rejected by Lead Auditor.

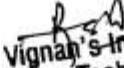
Team Leader Declaration (Tick or cross Each Column as per applicability)

☒	Auditing is based on a sampling process of the available information
☒	Audit is combined, joint or integrated;
☒	The effectiveness of corrective actions taken regarding previously identified
☒	nonconformities has verified
☒	outcomes are effective and complying.
☒	The internal audit and management review process are effective and complying with the requirements.
☒	The scope of certification is appropriate.
☒	The capability of the management system to meet applicable requirements and expected
☒	The audit objectives has been fulfilled and achieved.



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RECOMMENDATION:

The EMS complies with the requirements of the reference standard: Congratulations, on the basis of the above summary, Lead Auditor is pleased to put forward a recommendation for Issuance of Certificate. The organization can use the EGAC Mark	
The EMS complies with the requirements of the reference standard. Congratulations, Team Leader is pleased to put forward a recommendation for Issuance of the certificate of Organization upon off-site verification..	
Organization is recommended for Issuance of Certificate and at this time.	
Recommended: Organization is recommended for Issuance of certificate at this time.	
<i>Proposed Audit Date for 1st Surveillance Audit</i> MARCH 24 mm/dd/yy)	
Sign Off : (Date)	
KVQA Report Submission	VMTW Acceptance for Report
Name of Team Leader: K.Y.H.GOPAR	Name: CH. BHAVANA RUSHI
Signature: 	Sign: 
	Designation: Vignah's Institute of Management & Technology For Women Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (DL)-501301, Telangana, India



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Authorized Signatory

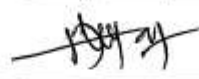
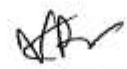
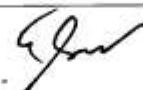
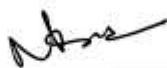
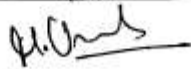
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11	Mr. S. Jayanna	Asst. Prof	Jays
12	Mrs. B. Geetha	Asst. Prof	B. Geetha
13	Mr. G. Ganesh Reddy	Asst. Prof	
14	Mr. M. Umesh	Admin	

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AUDIT CHECKLIST

VERIFICATION OF DOCUMENTED INFORMATION & RECORDS AS PER STD REQUIREMENT (C- Conformity, NC-Non Conformity, O-Observation)

Clause Number	C/NC/O	Document Verification detail with statement of Conformity
4.1 Understanding the organization and its context (Determination of external and Internal Issues)	Observation	<i>VMTW determined external and internal issues, taking corrective action plan so that the same work not repeated. Ref: VMTW/EMS-4.1/D1</i>
4.2 Understanding the needs and expectations of interested parties (Determination, Monitor & Review of the Interested Parties)	Observation	<i>VMTW understood the needs and expectations of interested parties, the same were monitored and reviewing regularly. Ref: VMTW/EMS-4.2/D3</i>
4.3 Determine and maintained Documented Information the scope of the Environmental management system (Boundaries and Type of Product and Services and any requirement not applicable)	Observation	<i>VMTW determined the boundaries in the campus like Main Block, BED Block, Food Court building, Mens Hostel etc Ref: VMTW/EMS-4.3/D4</i>
4.4 Environmental management system and its processes (Established, Implement and maintained, process and Interaction of Process)	Observation	<i>VMTW established procedures as per EMS standards, the same were implemented and maintaining, reviewing the effectiveness of the procedures. Ref: VMTW-EMS-PM</i>
5.1 Leadership & Commitment (Statement of ensurity)	Observation	<i>Top management in VMTW is committed for continual improvement of environment management systems by involvement of all employees.</i>
5.2 Environmental policy (Documented Information, Establish, Implement, Maintain, communicated and understood)	Observation	<i>VMTW established, maintaining environmental policy, the same was communicated to all levels of organization by displaying the policy at various places. Ref: VMTW/EMS-5.2/D6</i>
5.3 Organizational roles, responsibilities and authorities	Observation	<i>VMTW assigned responsibilities and authorities for smooth implementation of EMS. Ref: VMTW/EMS-5.3/D8.</i>
6.0 Planning	Observation	<i>For continual improvement, effective implementation of EMS Standards VMTW making a plan. Ref: VMTW/EMS-6.2.1/P5</i>
6.1.1 Actions to address risks and opportunities (Risk Assessment has done with prevention of undesirable effects)	Observation	<i>During implementation of EMS, to prevent undesirable effects, VMTW addressed risks at various functional levels. Ref: VMTW/EMS-6.1.1/D9</i>

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Clause Number	C/NC/O	Document Verification detail with statement of Conformity
6.1.2 Determination and maintained documented information of Environmental Aspect, associated impacts Criteria Used and significant aspects and, of the activity and Environmental Impacts	Observation	VMTW maintaining procedures to identify the aspects having possibility of significant impact on environment, updating the information which reflects environmental objectives and targets. Ref: VMTW/EMS-6.1.2/P4.
6.1.3 Determination of the Compliances Obligation and maintained documented information how to comply.	Observation	VMTW regularly updates the documents/reports given from regulatory bodies against standards. Ref: VMTW/EMS-4.1/D2
6.1.4 Planning action for Environmental aspect, Compliance Obligation and Risk and Opportunities.	Observation	Document evidence available after taking action plan against aspects of environment for identified sudden risks. Ref: VMTW/EMS-6.2.1/P5
6.2 Environmental objectives and planning to achieve them (Documented, Measurable, Monitored and communicated)	Observation	VMTW communicating, monitoring and measuring the established objectives regularly. Ref: VMTW/EMS-6.2.1/D11
7.1 Resources (Resource needed for Continual Improvement)	Observation	VMTW determined, addressed and monitored the resources regularly for continual improvement and effective implementation of EMS.
7.2 Competence (Employee records & Competence skill matrix)	Observation	Updated competence record including skills of the existing employees who were involving in the implementation of EMS is evident in VMTW/EMS-7.2/D12
7.3 Awareness (Environmental Policy, Objectives & Effectiveness of EMS)	Observation	During effective implementation of EMS, as and when required, VMTW conducting awareness programmes about environmental policy and objectives. Ref: VMTW/EMS-7.1/P6
7.4 Communication (what, who, when, whom, how with retained documented information)	Observation	Regular communication in VMTW is going well, basing on the procedure established for effective implementation of EMS. Ref: VMTW/EMS-7.4/P7

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Clause Number	C/NC/O	Document Verification detail with statement of Conformity
7.5 Documented information (External Origin, Creation, Updatons, Distribution, Preservation, version control, Retention and disposition)	Observation	<i>For effective implementation of EMS in VMTW department established necessary documents provided with clause-wise name and number, as per established procedure Ref: VMTW/EMS-7.5.3/P8</i>
8.1 Operational planning and control (Plan, Implement and control of process, documented information for process carried out as planned and Conformity of product or services)	Observation	<i>VMTW controlling all processes for continual improvement of EMS basing on the operational plan Ref: VMTW/EMS-8.1/P9. Output of the process was reported in documents</i>
8.2 Emergency Prepared and Responses (Mitigation of Adverse Environmental Impact, Respond to Emergency situation, Periodically review and Training of the Emergency)	Observation	<i>To respond adverse environmental impacts, VMTW established a process, reviewed periodically by making mock drills regularly. Ref: VMTW/EMS-8.2/P10</i>
9.1.1 Monitoring, Measurement analysis and evaluation	Observation	<i>As when required VMTW monitoring measuring, analysing and evaluating effectiveness of EMS, Results will be documented. Ref: VMTW/EMS-9.1/P11</i>
9.1.2 Evaluation of Compliances Documented (Frequency and Action on Evaluation)	Observation	<i>Wherever necessary VMTW evaluating compliances for taking proper actions regularly. Ref: VMTW/EMS-9.1.2/P12</i>
9.2 Internal Audit (Frequency and Documented Information for Implementation of Audit Program and the audit result)	Observation	<i>For continual improvement of EMS systems VMTW conducting internal audit to review its effectiveness. Ref: VMTW/EMS-9.2/P13</i>
9.3 Management Review (Frequency, Input, Output, Documented Information for MRM Results)	Observation	<i>Based on input agenda given in the standard, Established procedure, top management in VMTW conducting management reviews regularly output results recorded properly Ref: VMTW/EMS-9.3/P14</i>
10.1 Improvement – General	Observation	<i>VMTW taking actions, measuring effectiveness of EMS, for continual improvement at various functional levels</i>
10.2 Nonconformity and corrective action (Documented Information for nature of NC and result of action taken)	Observation	<i>VMTW established a procedure for continual improvement of EMS at various functional levels. Ref: VMTW/EMS-10.2/P15</i>
10.3 Continual improvement	Observation	<i>VMTW taking all measures at various functional levels towards continual improvement of EMS.</i>

END OF REPORT

[Signature]
Authorised Signatory